

Upon signing up for lessons, the student / parent will be asked to read the studio Policies & Procedures and sign / date the document. By signing, you agree to respect and abide by the studio's current policies as long as the student is taking lessons with the instructor. If a new version of the policies is issued, the instructor will provide a copy with the changes highlighted.

General Information

Weekly private lessons are offered in 30, 45, or 60-minute sessions, depending on the student's age / level.

At The Studio

Students are expected to arrive for lessons on time with all their materials and music. Parents may wait inside, in their vehicle in the driveway, or run errands so long as they return to pick up their student in a timely fashion.

Materials

I will obtain all needed books and materials needed for lessons. The cost of these items will be reflected on the monthly tuition.

Tuition and Payment

My rates are \$16/half hour, \$24/45 minutes, and \$32/hour. Tuition is based on the total number of lessons each student will have for the upcoming month, and is due on or before the 1st of each month. Invoices will be sent out via email : the student is responsible for delivering tuition *on or prior* to the 1st of the next month. Late payments will incur a late fee of \$1 for each day late. The teacher reserves the right to raise fees at the beginning of each academic year. Tuition may be paid via cash or check.

Makeup Lessons

Due to my limited availability, makeup lessons cannot be guaranteed. However, if an absence arises due to unforeseen situations such as sudden illness or family emergency, I will make an effort to accommodate a makeup. Please try to notify me at least 24 hours in advance regarding any known upcoming absences. If you know you will be out of town or unable to attend a lesson during a given month, it is best to let me know when I send out invoices so I can adjust accordingly.

Communication

- Cell Phone: (937)271-2101
- Email: learn@sarahbakermusic.com
- Studio Website: <https://www.sarahbakermusic.com>
- Facebook Page: "Liking" the studio's facebook page (***) will allow you to see occasional announcements, photos, videos, and more.

The best way to contact me is via email, or text, especially for cancellations. I also welcome emails or text messages from students during the week if they have questions regarding their assignments or other matters.